**PLYMOUTH BRIDGE CLUB**

**Minutes of the committee meeting held on Monday 6 January 2020**

Present: Steve Lacey Chair SL

Richard Ayres RA

 Martin Berkien MB

 Charles Greenlees Treasurer CG

 Ailie Henry Trustee AH

 Robert Kilby RK

 Alan Simpson Membership Secretary AS

 Apologies Gill Seymour

 Linda Parry

 Jenny Young

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|  | **MINUTES OF THE PREVIOUS MEETING** |  |
| 1.0 | The minutes of the meeting held on 2 December 2019 were approved |  |
|  | **TREASURER** |  |
| 2.0 | *Further to minute 3.0* Reported that the Treasurer had transferred £5,000 to the Secure Trust Account |  |
| 3.0 | Reported that the cupboard in the chess room was full and contained a lot of old club recordsAgreed that the Treasurer be asked to ascertain how long accounts are to be held for and to clear out and to dispose of any documents no longer required | CG |
|  | **BUILDING MAINTENANCE AND IMPROVEMENTS** |  |
| 4.0 | Reported that AES who had installed the new central heating boiler had visited the premises and had recommended some minor cost free modifications and adjustments to improve the heating system. These included the removal of shelves above radiators and the turning down of radiators on the ground floor. Noted that 1. the recommended adjustments had been implemented
2. further improvements could be made including the gradual replacement of the upstairs radiators and thermostats and the zoning of the system

Agreed that 1. the effectiveness of the adjustments be monitored for a few months
2. the Treasurer be asked to seek further advice
 | CG |
| 5.0 | Reported that the most recent key list dating back to 2015 had not been maintained and that the Chair had therefore compiled a fresh list of key holdersAgreed that 1. the Chair be asked to amend the list to include the additional names reported at the meeting
2. the list be approved
3. the Chair and the Treasurer only be authorised to issue keys
 | SL |
|  | **COMPETITION** |  |
| 6.0 | Reported that the competition committee were considering organising one or two blue point events and would make recommendations in due course |  |
| 7.0 | Considered slow play at club sessionsNoted that there had been a number of expressions of concern about slow playAgreed that 1. the membership secretary be asked to investigate the introduction of a timing device on a trial basis
2. Directors be asked to address the issue in their briefings similar to the reminder of bridge etiquette and to consider issuing a notice when tables should have commenced playing their last hand.
 | ASRA |
|  | **MEMBERSHIP** |  |
| 7.0 | Reported that details of all learners had now been provided to the membership secretary to enable completion of the formal club membership application formNoted that 1. the student registration form in the Red Book – Beginning Bridge Book One – provided for registration with the English Bridge Union (EBU)
2. application for membership of Plymouth Bridge Club must be submitted on the standard club application form
3. club membership for people enrolled as learners is in two stages
4. on registration and payment of the course fees students were entitled to use the club facilities for the remainder of the year of registration
5. to become a member, applicants must have achieved the required standard and have played at least three sessions at the club
6. applications for membership must be approved by the club committee
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|  | **SOCIAL EVENTS** |  |
| 8.0 | Reported that the Social Committee was up and running and were considering one or two events such as a walk with a pub lunch and a quiz night including a supper and would make recommendations to the Committee in due course |  |
|  | **AGM** |  |
| 9.0 | Considered the preparations for the Annual General MeetingNoted that 1. the AGM is due to take place on 23 March 2020
2. nominations for membership of the committee and offices of the club must be submitted two weeks before the day of the AGM
3. notice of the AGM and an invitation to submit nominations forms must be posted on the club notice board

Agreed that the arrangements be reviewed at the next meeting |  |
|  | **DATE OF THE NEXT MEETING** |  |
| 10 | Agreed that the date of the next meeting be changed to 24 February 2020 |  |